

Application for a Ballot By Mail

Este formulario está disponible en Español. Para conseguir la versión en Español favor llamar la oficina de Elecciones del Condado de Tarrant al 817-831-8683 o www.tarrantcounty.com.

READ ALL INSTRUCTIONS CAREFULLY TO AVOID COMMON ERRORS.

This application can only be submitted by one of the following methods:

- **In-Person** – You can deliver your application in person to the Early Voting Clerk. Only you, the applicant, can use this option; no other person is authorized to do it for you.
- **By Mail** – You can mail your application via the U.S. Postal Service (USPS).
- **Common or Contract Carrier** – You can send your application using a bona fide, for-profit carrier.
- **Fax or E-Mail Transmission** – You can fax or e-mail an electronic copy of your application to the Early Voting Clerk. Read the Application Instructions for additional rules. Contact your Early Voting Clerk or the Secretary of State for fax and e-mail information.

If you have any questions, call the Tarrant County Elections office at 817-831-8683, the Texas Secretary of State at 1-800-252-8683, or email votebymail@tarrantcounty.com.

FROM: _____

AFFIX FIRST
CLASS
POSTAGE

**EARLY VOTING CLERK
TARRANT COUNTY ELECTIONS ADMINISTRATION
PO BOX 961011
FORT WORTH TX 76161-0011**

1. Voter Information

Required

Print all information clearly.

NAME

Use your full name as it appears on your Voter Registration Certificate. Include your middle name or initial, if any. Include any suffixes like Jr., Sr., or III.

Last Name *First Name* *Middle Name* *Suffix*

RESIDENCE ADDRESS

Use your residence address as it appears on your Voter Registration Certificate. Include unit or apartment numbers, if any.

Street Address *Apt/Unit #* *City* *State* *ZIP Code*

PERSONAL IDENTIFICATION NUMBERS

State-Issued ID Number

←OR→

Social Security Number

If you **have** one of the following ID numbers, enter it in the space provided.

- **Texas Driver's License Number**
- **Texas Personal Identification Number**
- **Election Identification Certificate Number**

An EIC# is issued by the Department of Public Safety; it is **not** the VUID# from your Voter Registration Certificate.

If you **do not have** a state-issued ID number, then use the last 4 digits of your Social Security Number.

XXX-XX-____

If you do not complete this section, your application will be rejected.

You can provide one or both numbers.

If you **do not have** any of the ID numbers listed above, then check this box:

- I have not been issued a Texas Driver's License, Texas Personal Identification Number, Texas Election Identification Certificate, or Social Security Number.

Optional

This section is optional, but it is **highly recommended** that you include your Date of Birth, Phone Number, and E-mail Address (if you have one).

DATE OF BIRTH

____/____/____

MM *DD* *YYYY*

Recommended: Helps verify your identity if you have the same name as another voter.

PHONE

E-MAIL

Recommended: If there is a problem with your application or your mail ballot, the elections office can use this information to contact you.

VOTER UNIQUE ID

VOTING PRECINCT

Optional. Your VUID and Precinct numbers can both be found on your Voter Registration Card.

2. Mailing Address & Reason for Voting by Mail

Mailing Address

SEND MY BALLOT TO:
(CHOOSE ONE)

- My Residence Address (same address on Page 1)
- My Other Address (see Additional Notes to the right →)

OTHER ADDRESS

Enter your **mailing** address.

You must also check one of the boxes below to show what kind of address it is.

Street Address *Apt/Unit #* *City* *State* *ZIP Code*

MY OTHER ADDRESS IS (CHOOSE ONE):

- The Mailing Address on my Voter Registration Certificate
- An address outside the county
- A Hospital, Nursing Home, Long-Term Care Facility, Retirement or Assisted Living Center, or Relative
- A Jail, Civil Commitment Facility, or Relative

If your Other Address is a **Relative**, explain how they are related to you (spouse, daughter, etc.):

Reason for Voting By Mail

You can only vote by mail if one of the following reasons applies to you:

- I am **65 Years of Age** or older, or I will turn 65 before Election Day.
- I have a **Disability** and I affirm that I have a sickness or physical condition that prevents me from appearing at the polling place on Election Day without a likelihood of needing personal assistance or of injuring my health.
- I am **Expecting to Give Birth** within three weeks before or after Election Day.
- I will be **Absent from the County** on Election Day and during Early Voting.
(complete the Dates of Absence section on the right →)
- I am **Confined in Jail**, or I am confined in a facility for **Involuntary Civil Commitment**.
(read the Application Instructions to see if you qualify)

Additional Notes

Your ballot can only be mailed to the **Residential** or **Mailing** addresses listed on your Voter Registration Certificate, **unless**:

You are 65 or older, or have a disability:

Your ballot can be mailed to a hospital, nursing home, long-term care facility, retirement or assisted living facility, or to a close relative.

You are absent from the county during the election:

Your ballot must be mailed to an address outside the county. If you do not include this, your application will be rejected.

You are confined in jail or involuntarily civilly committed:

Your ballot can be mailed to the address of the jail/commitment facility, or to a close relative.

Dates of Absence

Date you can start receiving mail at your Other Address:

_____/_____/_____
MM *DD* *YYYY*

Date you will return to the county:

_____/_____/_____
MM *DD* *YYYY*

3. Election Choice, Signature, & Assistant/Witness Information

Choose an Annual Application ←OR→ Choose a Specific Election

Annual Application:
 You can only choose this if you voting by mail because of **Age** or **Disability**.
 You will receive a ballot for every uniform election during this calendar year.

Primary Elections:
 You can vote in the primaries for one party, but not both. Choose the correct party below.

- Democratic** Primary & **Dem** Runoff
- Republican** Primary & **Rep** Runoff
- Do not send me a primary ballot.

If you do not qualify for an Annual Application:

You can only apply for one election **and** the resulting runoff.

If you want to vote in a special election (not included on this list), provide the name or date so your application can be processed correctly.

Specific Election Application:

You can choose one election **and** its runoff.

- November** Election & **Nov** Runoff
- May** Election & **May** Runoff
- Democratic** Primary & **Dem** Runoff
- Republican** Primary & **Rep** Runoff
- Other** Election & **Other** Runoff

Name or Date of Election (if known)

Voter Signature

I certify that the information given in this application is true, and I understand that giving false information in this application is a crime.

X _____ MM / DD / YYYY
Sign Here (use pen and ink)

Sign and date your application.

Use dark ink. Photocopies, stamps, and electronic signatures will not be accepted.

If you cannot sign for any reason, then you must have a witness. See **Application Instructions**.

Assistant / Witness

Read the **Application Instructions** before completing this section.

- If you witnessed the voter's signature or mark
 - If you helped the voter complete this application
- ...then you **must** fill out this section.

Failure to do so is a Class A Misdemeanor.

If you are a **witness** because the voter could not sign or make a mark, check this box:

Helper 1: Assistant Witness Both

Name (print clearly)

Street *Apt/Unit #*

City *State* *ZIP Code*

Relationship to Voter (if not a relative, state this fact)

Signature

Helper 2: Assistant Witness Both

Name (print clearly)

Street *Apt/Unit #*

City *State* *ZIP Code*

Relationship to Voter (if not a relative, state this fact)

Signature

Application Instructions & FAQs 1

Checklist: Make sure you didn't miss anything!

Voter Information

- | | | |
|--|---|---|
| <input type="checkbox"/> Name | <input type="checkbox"/> Mailing Address | <input type="checkbox"/> Application Type – Annual or Specific Election |
| <input type="checkbox"/> Residential Address | <input type="checkbox"/> Mailing Address Type | <input type="checkbox"/> If Annual, did you choose a primary election? |
| <input type="checkbox"/> ID Number | <input type="checkbox"/> If your mailing address is a relative – did you explain their relationship to you? | <input type="checkbox"/> Did you choose the correct runoff? |
| <input type="checkbox"/> If no ID – did you check the box? | <input type="checkbox"/> Reason for Voting By Mail | <input type="checkbox"/> If Other Election, did you include the name or date? |
| <input type="checkbox"/> Date of Birth | <input type="checkbox"/> If you will be out of the county – did you fill out the Dates of Absence section? | <input type="checkbox"/> Signature and Date |
| <input type="checkbox"/> Phone # or E-Mail Address | | |
| <input type="checkbox"/> VUID and Voting Precinct | | |

Assistant / Witness Only

IMPORTANT

- If the voter could not make a mark, did you check the box to indicate that?

- | | |
|--|--|
| <input type="checkbox"/> Type of Help Provided | <input type="checkbox"/> Relationship to Voter |
| <input type="checkbox"/> Name | <input type="checkbox"/> Signature |
| <input type="checkbox"/> Address | |

When do I need a witness?

You need a witness if you cannot write your signature with an ink pen on the application. The witness is verifying that you, the voter, are submitting this application.

You can have more than one assistant, or an assistant and a witness.

They must fill out the Assistant/Witness section of the application.

I helped someone complete this application. Am I an Assistant or a Witness?

You are an **assistant** if you helped the voter complete this form, or if you mailed, emailed, or faxed this application on behalf of the voter.

You are a **witness** if you watched the voter sign or mark in the Voter Signature box, or you are affirming that the voter is unable to sign.

If you are doing **both** at the same time, check the box for “Both”.

I'm an Assistant or a Witness—what are the rules?

- You must complete the Assistant/Witness section of the application. It is a Class A Misdemeanor to help someone complete this application without providing this information.
- You must state your relationship to the voter. If you are not a relative, you must state that.
- You must check the correct boxes to show what kind of help you provided.
- If the voter is unable to make a mark, you must check the box to show that.
- You should date the application in the Voter Signature box, but **DO NOT SIGN FOR THE VOTER IN THE VOTER SIGNATURE BOX.**
- You cannot act as a witness for more than one application in each election. You cannot act as a witness for more than one Annual Application in a **calendar year**. Doing so is a Class B Misdemeanor.

Application Instructions & FAQs 2

I want to fax or e-mail my application. What else should I know?

If you submit an electronic copy of your application, you must also submit the original paper copy. If you do not send the paper copy, your application will be rejected.

The paper copy must be received by the Early Voting Clerk no later than the close of business on the fourth business day after the electronic copy is received.

Both the electronic copy and the paper copy must show your signature in ink. Electronic signatures are not permitted, even on the electronic copy. Stamps and photocopies are also not permitted.

When is the deadline to submit my application?

Your application must be received by the Early Voting Clerk no later than 11 days **before** Election Day. If this day falls on a weekend or holiday, then the deadline moves to the first preceding business day.

You can submit your application at any time on or after January 1, for any election during the calendar year. Your application will only be valid if it is received at least 11 days before Election Day.

If you are submitting an Annual Application, you can submit your application **within 60 days** of an election that takes place in the following calendar year. For example, if there is a special election on January 30, you can submit an Annual Application on December 2. This rule **only** applies to Annual Applications, and **only** if there is an election within 60 days of the date your application is received.

I don't qualify for an Annual Application, but I want to vote in more than one election. Do I need to apply again every time?

Yes. If you do not qualify for an Annual Application, you need to submit a separate application for every election that you want to vote in. An election and resulting runoff count as one election for the purposes of this application, so choose the correct boxes if you want to vote in both.

If you want to vote by mail because you will be **Absent From the County** during multiple elections (for example, college students), you can fill out an application for each election and submit them all at the same time. You will still need to fill out the **Dates of Absence** section on every application.

I'm in jail or a civil commitment facility, do I qualify to vote by mail?

If you are confined in jail, or subject to involuntary civil commitment under Chapter 841 of the Health and Safety Code, you can vote by mail if at least one of the following is true at the time you submit this application:

- You are serving a misdemeanor sentence, and your term will end **on or after** Election Day.
- You are jailed pending trial after denial of bail.
- You are jailed without bail pending appeal of a felony conviction.
- You are jailed pending trial or appeal, on a bailable offense, and it is unlikely that you will be released on bail before Election Day.
- You have been involuntarily civilly committed under Chapter 841 of the Health and Safety Code.